

Executive Committee Minutes



The Executive Committee met at 09:30 – 18:00 hours on Friday 13 February, Saturday 14 February and Sunday 15 February 2015 at the Sofitel Agadir Royal Bay Hotel, Agadir, Morocco

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Present:

Carlo Croce – President
Chris Atkins - Vice-President
Adrienne Greenwood - Vice-President
Nazli Imre- Vice President
Gary Jobson- Vice-President
Quanghai Li - Vice-President
W. Scott Perry – Vice-President

In attendance:

Malcolm Page – Chair, Athletes' Commission
Helen Fry - Head of Administration

Apologies

HM King Constantine - President of Honour
George Andreadis- Vice-President

1. Opening of the Meeting

(a) Communication from the President

The President welcomed everyone to the meeting, the first Executive Committee meeting to be held in Africa. An outline of the plans to set up a charitable Foundation was given and the President listed other possible companies that could be approached with regards to sponsorship.

(b) Minutes

The minutes of the Executive Committee meeting of 1,2 and 7 November 2014 (circulated and approved after the meeting) were noted.

(c) Minutes Matters Arising

There were no matters arising.

2. General Business

Finance

(a) Management Accounts for the 4th Quarter 2014

Scott Perry presented the Management Accounts for 1 January 2014 to 31 December 2014.

(b) To consider any revisions of the Budget 2015

i) Technical and Offshore budget requests

Decision

A budget of £6000 was approved for the International Regulations Commission and members of staff to attend the International Maritime Organisation and International Organisation for Standardisation meetings etc.

Executive Committee Minutes (cont.)

A £6000 budget was approved for the Special Regulations Sub-committee OSR rewrite.

A budget of £5900 was approved for Dyneema Lifeline research.

- ii) Training and Development budget request

Decision

A budget of £1570 was approved for some Training and Development programme specific pop-up banners.

- iii) Offshore Medical Programme

Decision

A budget of £6500 was approved as a joint funding cost between the International Maritime Health Association and ISAF for a joint workshop on best practice to promote and maintain health in offshore racing.

- iv) House of ISAF

Decision

A budget up to a maximum of £180,000 was approved for the construction of a House of ISAF which will be transported to various ISAF events.

- v) Offshore World Championship

Decision

A budget of £5000 was approved to set up a working party to explore the feasibility of an Offshore World Championship.

- (c) ISAF Debtors

The Company debtors were noted.

Decision

The age of the debt should be included in the report. Concern was expressed about the non-payments from the ProMatch Tour Ltd and James Pleasance would be invited to address the Executive Committee on the Tour's plans for the future.

- (d) Quarterly Report on the Isle of Man Trust

An update on the Isle of Man Trust was given by Scott Perry.

- (e) ISAF Deposits

An update on the ISAF deposits was given by Scott Perry.

Governance

- (f) ASOIF Good Governance Session

A report from the International Federation Workshop on Good Governance organised by ASOIF was noted. The purpose of the session was to begin to define what does (and does not) constitute good governance in international federations but the final collective opinion of ASOIF on governance is not binding.

Decision

The Executive Committee have appointed a Working Party to review whether any proposals should be made to the 2015 Annual Conference regarding the Executive body and the elections. The Working Party will consist of:

W Scott Perry (URU)

Adrienne Greenwood (NZL)

Executive Committee Minutes (cont.)

Jon Napier (ISAF Secretariat)

A number of recommendations concerning event bidding and processes were outlined.

Decision

A review of the current ISAF regatta venue selection processes will be made by:

Chris Atkins (GBR)

Nazli Imre (TUR)

Alastair Fox (ISAF Secretariat)

Antonio de la Madrid (ISAF Secretariat)

Jon Napier (ISAF Secretariat)

A proposal will be presented to the Executive Committee for the Mid-Year 2015 meeting if they feel improvements can be made to the current process.

The type of representation of the Athletes' Commission Chair at the Executive Committee was discussed.

Decision

This will be considered further and will be on the Executive Agenda for the Mid-Year 2015 meeting.

(g) Legal

The current list of legal issues the ISAF In-House Counsel was working on was reviewed.

(h) Disciplinary

i) Disciplinary Cases

A summary of current Disciplinary Cases was reviewed.

ii) CAS

A report on CAS proceedings and Disciplinary Procedures was received.

Decision

A review of the ISAF disciplinary process should be undertaken to further strengthen them and ISAF will engage external sports law experts to advise on the matter.

(i) Governance Review

i) Scott Perry gave the Executive an update on the Governance Review.

ii) ISAF Event Management Ltd

Scott Perry outlined the plan to expand the activities of the ISAF Events Management Limited to include organising the ISAF World Cup and Final. The purpose and main objective of placing the organisation of the event with this Company will be to centralise and coordinate the management of the event, reduce the high levels of bureaucracy and improve the delivery of the ISAF Sailing World Cup Events and Final.

Decision

The expansion of the activities of the ISAF Events Management Limited was approved. A complete proposal, including the new Memorandum and Articles of Association to reflect the board appointments will be reviewed by the Executive at the Mid-Year 2015 meeting. Adrienne Greenwood offered her resignation in order to enable any changes to be made easily.

Executive Committee Minutes (cont.)

(j) Committee Review

ISAF has approximately twice as many committees and commissions as any other Olympic international federation, but sailing is a complex and diverse sport and engaging MNA delegates in the business of ISAF helps links between ISAF and its MNAs. However, supporting a large number of large committees is expensive for ISAF and MNAs and a modest reduction in the number of committees could help. All Committee chairmen and vice-chairmen were asked for their views on committee size and representation.

Decision

Any submissions based on this review should be made by the Executive in November 2015. Draft submissions will be considered by the Executive Committee in May 2015.

Scott Perry will be the Vice-President responsible for the Disabled Sailing Committee.

Decisions on venues for ISAF events should be made using a selection panel operating to a standard process away from conference. Committee terms of reference should be changed to reflect this.

i) Committee attendance 2013-2014

A review of Committee attendance was completed.

Decision

The Executive will liaise with Committee Chairman about non-attendance by some of their members and about vacancies caused by death or retirement.

The Chairman of the Development and Youth Committee will be asked to nominate 3 possible candidates for the position of Vice-Chair for the Executive to consider.

(k) Continental Associations

The Executive is seeking to grow the sport of sailing in all regions and continents and believe that this growth would be accelerated through an identifiable 'ISAF' presence regionally. ISAF's existing affiliated continental and regional members are the preferred bodies to provide this presence.

Decision

The Terms of Reference of the Working Party to advise the Executive on the role, responsibilities and governance model of Continental Associations within ISAF was agreed. The following members of the Working Party have been appointed:

Peter Hall (CAN) – Chairman and PASAF member

David Tillett (AUS) – Oceania member

Adrienne Greenwood (NZL) – ISAF Vice-President

Helen Fry – ISAF Secretariat

Nominations have been requested by each of the African, Asian and European Continental Associations.

(l) MNA Matters – Monserrat

The RYA has concerns about the Montserrat Yachting Association's activities.

Decision

The ISAF Secretariat will carry out a more in depth investigation to determine if the Monserrat entity is a non-profit national sailing federation or a commercial venture issuing sailing certificates with an implied ISAF endorsement.

Executive Committee Minutes (cont.)

(m) Nationality Criteria Update

The Executive Committee noted the update on the general nationality criteria review.

Decision

The Secretariat, in consultation with the Constitution Committee, Events Committee, Olympic Classes Sub-committee and MNAs, will prepare a proposed new set of rules for consideration by the Executive in May 2015.

i) Russia / Ukraine

Prior to, and following the 2014 ISAF Sailing World Championships in Santander, ISAF granted approval for two UKR sailors to change their nationality to RUS on the basis that their residency in the Crimea made it impossible for them to train and compete for UKR. On the basis of ISAF's approval, one of these sailors has provisionally qualified RUS to compete at the 2016 Olympics but this is dependent on the IOC approving a transfer request. The Executive also notes that the IOC has advised that discussions are now taking place at IOC level between the RUS NOC and the UKR NOC to find a solution.

Decision

ISAF maintains its decision to approve a transfer of nationality at federation level. It is now a matter for the RUS NOC and the UKR NOC to reach an agreement and for the RUS NOC to submit an application for transfer to the IOC. If by 1 June 2016, the IOC has not issued an approval for the transfer, then RUS will lose its current qualification place from Santander under the rules of the qualification system.

3. Reports / Information

(a) Vice-President's Reports

The Vice-Presidents gave a verbal report on items not covered on this agenda.

Decision

There will be another ISAF Hall of Fame induction in November 2015

Concern was expressed about the cost to the Organizing Authorities for Race Officials.

Decision

The report from the Working Party considering 3 person juries will be requested for consideration by the Executive Committee in May 2015.

Quanhai Li presented his idea of expanding the MNA Forum.

Decision

The MNA Forum at the Annual Conference 2015, Sanya will be extended to the whole morning. Different speakers would be invited for the first part of the Forum and networking opportunities would be available during the second part of the morning.

i) Events Strategy

A draft paper on Olympic Events Strategy 2015 onwards was considered which develops the structure of events to support Olympic Sailing.

Decision

ISAF's Olympic Events Strategy should be clearly stated and communicated to all. Once the draft paper has been finalised it will be presented as a supporting paper to the Events Committee meeting in May 2015.

Executive Committee Minutes (cont.)

ii) Olympic Classes Sub-committee

Chris Atkins reported on the recent Olympic Classes Sub-committee meeting at the ISAF office. The 2020 Olympic Classes Contract is being jointly worked on by the Secretariat and the Classes and will be introduced as soon as it is finalised. The Classes would like to know if an exchange of data between ISAF / Classes / Sailor ID is possible. There was also a request to move the Olympic Classes Sub-committee meeting date at the Annual Conference.

Decision

The Olympic Classes Sub-committee will meet between 0930 – 1330 hrs on Monday 9 November 2015.

iii) Secretariat

The Executive Committee reviewed the Secretariat Organisation Chart and Gary Jobson outlined the plans to restructure and expand the Communications Department.

Decision

The Executive Committee approved a restructure and expansion of the Communications Department. An expansion of the Competitions Department and Training and Development Department was also approved.

Commissions

iv) Sailor Classification Commission

Plans for the Sailor Classification Commission was presented by Gary Jobson aimed at improving the application process, give better defined duties for the members of the Commission and firmer timelines for the review process.

Decision

An amendment was approved that Sailor Classification Commission would comprise of 10 members whose names would be published. Relevant Submissions will be made at the Annual Conference 2015.

v) Coaches Commission

The Coaches Commission has made a request to change the membership of the Commission under ISAF Regulation 8.2.

Decision

Alice Leonard (USA) and Paolo Ghione (ITA) have not been active members of the Commission and are replaced by Torben Grael (BRA) and Aiko Saito (JPN).

The Coaches Commission requested that their members to be appointed to other ISAF Committees.

Decision

The Executive Committee did not approve that Coaches Commission members could be appointed to other ISAF Committees.

vi) Medical Commission

Following the Prevent Injuries in Sailing survey, the Medical Commission two publications are being produced, one academic and the other a simplified version.

Decision

Approval was given for the academic publication to be published in a medical journal and for the simplified version to be published on the ISAF website.

The Medical Commission recommends that a further place on the Commission be given to an Oceanic Medical Specialist.

Decision

The Executive Committee approved the appointment of an Oceanic Medical Specialist to the Medical Commission.

The Medical Commission have read all the plans to improve the water quality at Rio 2016 and they recommended that there should be a doctor at the venue with expertise in Infective Tropical diseases to assist all teams and their doctors participating in the Olympic Sailing event.

Decision

Dr Nebojša Nikolić from the Medical Commission will go to Rio Test Event as he is well trained in Tropical Medicines.

vii) International Regulations Commission

The minutes from the International Regulations Commission were noted.

viii) Athletes' Commission

The Chair of the Athletes' Commission reported that the members of the Athletes' Commission have integrated well into the various Committees. The Commission wanted to standardise the Racing Rules for use of flags, especially for Medal Races.

ix) Information and Tracking Technology Commission

Decision

Following the verbal report given by Patrick Bergmans to the Executive at the Annual Conference 2014, the Executive agreed that any decisions should be deferred until the new CEO was appointed.

Events

(b) 2015 Sailing World Cup

The Sailing World Cup and Final has made good progress. The Sailing World Cup contract for Weymouth has been signed and that contract will be the same for Hyeres, Qingdao and Melbourne. Qingdao will have a full set of 10 events and is the first Continental Olympic qualification regatta to be held. There will be a common Notice of Race for all events (excluding Miami) and also common documents. The level of acceptance of invitations demonstrates the significance to sailors of the ISAF Sailor Rankings. The current points calculation works well and supports ISAF strategy. A process for prompt Q&A need to be developed.

Decision

The Executive Committee require the use of Flag U throughout the Sailing World Cup events.

(c) 2016 Olympic Sailing Competition

A progress report was given by Scott Perry. Following the Annual Conference 2014 a letter was sent to Rio 2016 outlining all of the ISAF concerns about pollution at the sailing venue. ISAF has received a formal reply which highlights that not enough is being done to improve the water quality or reduce the amount of physical objects in the water. The Medical Commission has reviewed the information and has completed an

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urgent action list for the IOC. The IOC will now work with Rio 2016 and ISAF to ensure that everything possible is done by the Brazilian government and the state authorities to improve the water quality.

Decision

A member of the Medical Commission has been appointed to attend the 2015 test event. ISAF should consider the option of moving the course areas / Field of Play outside of Guanabara Bay.

There are questions on limiting the number of coach boats; coach boats zones, how to handle non-accredited coach boats, and the electronics coaches can take on the water at Olympic Games, Test Events and ISAF events.

Decision

The Technical Delegates should work with representatives from the Coaches Commission, Athletes' Commission and the Events Committee and prepare a draft set of Coach Boat Regulations (to be included in the Support Team Regulations) for the 2015 Mid-Year meeting.

Plans for the 2015 test event re progressing well and ISAF has been informed that Rio 2016 has made a decision, without consulting ISAF, to only provide standing tickets. This will be discussed further during the next Technical Delegate site visit to Rio in March.

(d) 2020 Olympic Sailing Competition

An update regarding the venue of the 2020 Olympic Sailing Competition was given. The IOC Co-ordination Commission will be in Tokyo in February where they will review all of the venues.

ASOIF is currently engaging with all 28 summer IFs to finalise the details and the commercial model for the Shared Data Platform. This project will add value to ISAF data and enable us to improve the way we promote sailing heroes.

Decision

The Executive Committee authorise the ISAF Secretariat to sign the Letter of Intent and work with ASOIF to develop this project.

(e) ISAF Sailing World Championships 2018

Chris Atkins gave a verbal update on the ISAF Sailing World Championships 2018, Aarhus. The contract will be signed at the end of April.

Decision

The Event Branding Guidelines should be given to Aarhus as soon as possible.

(f) Executive Committee Member Attendance at 2015 Events

Executive Committee Member attendance at 2015 events was discussed.

(g) Applications for additional World Championships

i) Report on Laser Rule Class Changes

Decision

The Executive Committee approved the proposal from the Laser Class Association as modified by the Secretariat.

ii) International Laser Class Association

A letter had been received from the International Laser Class Association (ILCA) regarding a request for a Laser Radial U21 World Championship.

Decision

The application for the 2015 Laser Radial Women's Under 21 World Championship was not approved as it was not in accordance with the Regulations. The request was also very late. The Laser Class is asked to submit their various World Championships to ISAF in accordance with the regulations so that proper consideration can be given. The Executive Committee request that the Events Committee include the general matter of World Championship policy on their agenda at their 2015 Mid-Year meeting.

The ILCA requested a Laser Masters World Championship.

Decision

The policy on the matter of an event title being a World Championship where no actual title is awarded is not clear in the regulations. The Executive Committee request that the Events Committee include the general matter of World Championship policy on their agenda at their 2015 Mid-Year meeting. In the meantime, the Executive Committee approve that ILCA is permitted to continue its current practice of organising a Laser Masters World Championship.

iii) International Funboard Class Association

The International Funboard Class Association was sent a warning letter from the ISAF Secretariat for failing to comply with Regulation 25.2.5 due to having too many World Championships and low participation in some. As a result the International Funboard Class Association sent in an application to ISAF to waive Regulation 25.2.5 and therefore be permitted to hold any number of World Championships.

Decision

The Executive Committee thought the International Funboard Class Association's request was not specific and suggests they put it into a submission for consideration at the Annual Conference 2015.

4. Future Strategy

(a) Mid-Term Report

The Executive Committee received updated reports from the Committee Chairmen on their Goals and Priorities.

Decision

Following on from this feedback, certain Committee Chairmen will be invited to a meeting with the Executive Committee to discuss and agree some key initiatives that the Executive wish to focus on.

(b) 35th America's Cup

Gary Jobson gave a verbal update on the 35th America's Cup.

(c) Training and Development

i) 2020 Development Plan

Decision

The 2020 Development Plan was approved. The Assisting CEO should draft a Corporate Social Responsibility mission statement for the Executive Committee to consider at the Mid-Year

ii) ISAF Youth Worlds Emerging Nations Programme (YW ENP)

Executive Committee Minutes (cont.)

Nazli Imre gave an outline plan for an enhanced ISAF Youth Worlds Emerging Nations Programme.

Decision

The Executive Committee approved the enhanced programme and Scott Perry and the Assisting CEO would closely monitor the budget.

iii) ISAF Development Symposium

Nazli Imre gave an overview of the successful Development Symposium and was pleased to report that over 90% of the attendees also attended the US seminar.

iv) ISAF Training Resources

Based on on-going consultations with MNAs, it is apparent that the current ISAF Training Resource licenses for MNAs are confusing and require standardization.

Decision

The Executive Committee approved that all licences are aligned with a 'per copy' invoice system with no upfront payment to ISAF of the initial costs incurred. MNAs that have already paid the £550 licence fee for the publications affected by the proposed standardization will not be refunded. Any MNAs currently involved in the development of resource-specific licenses will be informed that the £550 payment will not now be required.

v) UNICEF Safeguarding Guidelines

Delegates at the 2015 ISAF Development Symposium all unanimously agreed that ISAF adopt the guidelines of UNICEF for the safeguarding of participants in the sport.

Decision

The Executive Committee approve to adopt the UNICEF Safeguarding Standards with immediate effect.

(d) Sponsorship

i) Gary Jobson updated the Executive Committee on discussions with potential sponsors.

Decision

ISAF will register the name 'Sailing World Cup'.

ii) TV

The report from the Communications Manager on ISAF TV was noted.

iii) Emerging Nations Programme

A proposal on the YWENP / ISAF TV was noted.

iv) Branding for ISAF Events

The proposal on branding for ISAF Events was noted.

5. Future ISAF Meetings

(a) ERS Working Party

Decision

The Executive Committee approved the request for ERS Working Party to meet at the Secretariat 5 - 7 June 2015

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- (b) 2015 Mid-Year meetings – Thursday 7 May Equipment, Friday 8 May Events and Executive, Saturday 9 May Executive, Sunday 10 May Executive, Amsterdam, Netherlands
- (c) 2015 September Executive – Sunday 13, Monday 14 and Tuesday 15, New Forest, UK
- (d) 2015 Annual Conference – 7-14 November, Sanya, China (subject to contract)

Decision

The 2015 Annual Conference Meeting schedule was approved and is attached to these minutes as Appendix 1.

- (e) 2016 February Executive – Friday 12, Saturday 13 and Sunday 14, Rio de Janeiro, Brazil
- (f) 2016 Mid-Year meetings – venue and dates to be decided
- (g) 2016 September Executive – Sunday 11 and Monday 12, Athens, Greece
- (h) 2016 Annual Conference – (dates tbc) Abu Dhabi, UAE (subject to site visit and contract)

6. Any Other Business

- (a) Silver Medal

Ronnie McCracken IJ (HKG) was been a member of the Race Officials Committee since 2008 and a member of the International Judges Sub-committee since 2000. He was first appointed as an ISAF International Judge in 1996. As a result of ill health he is no longer able to undertake the work expected and has retired.

Decision

Given Ronnie McCracken's long service as a committee member, the Executive Committee has awarded an ISAF Silver Medal to him in recognition of his significant contribution to the sport of Sailing.

- (b) Disabled Sailing Committee

President Croce has taken the lead with contact with the International Paralympic Committee (IPC) and gave the Executive Committee an update of these discussions. A thorough review of the 3 February 2015 announcement by IPC was conducted and the Executive Committee paid particular attention to the remark that it was an opportunity for sailing to regroup, reform, rejuvenate and return with an improved proposition when they launch the next review cycle in 2018.

Decision

The Executive Committee feel that a new approach is needed and a new Committee will be reconstituted. The Executive Committee will lead and take full responsibility for future discussions with IPC regarding the inclusion of sailing in Rio 2016 and in future Paralympic Games.

ISAF Annual Conference 2015

7 – 14 November

MEETINGS PROGRAMME

Saturday 7 November 2015

09:00-18:00	Registration and Delegates Lounge
09:30-18:00	Executive Committee (closed to observers)
09:30-18:00	Racing Rules Committee Working Party (closed to observers)
09:30-13:30	Medical Commission (closed to observers)
09:30-13:30	International Regulations Commission
14:30-18:00	Class Rules Sub-committee
09:30-13:30	Coaches Commission (closed to observers)

Sunday 8 November 2015

09:00-18:00	Registration and Delegates Lounge
09:30-18:00	Committee Working Room/Meeting Room*
09:00-13:30	International Measurers Sub-committee
09:30-18:00	ISAF Classes Committee
09:30-13:30	Executive Committee (closed to observers)
09:00-13:30	International Judges Sub-committee
14:00-19:00	Race Management Sub-committee
09:30-18:00	Youth World Championship Sub-committee

Monday 9 November 2015

09:00-18:00	Registration and Delegates Lounge
08:00-09:00	Executive Committee and Committee Chairmen's Meeting (closed to observers)
09:30-14:30	Development and Youth Committee (open to observers from 09:30 – 12:30 only)
09:30-18:00	Disabled Sailing Committee (IFDS)
09:30-13:30	Match Racing Committee
09:30-13:30	Olympic Classes Sub-committee
14:00-19:00	International Umpires Sub-committee
14:30-18:00	Olympic Classes Sub-committee
14:30-18:00	Windsurfing and Kiteboarding Committee
16:00-18:00	Training and Development Seminar
14:30-18:00	ERS Working Party (closed to observers)

Tuesday 10 November 2015

09:00-18:00	Registration and Delegates Lounge
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09:30-13:30	World Youth Sailing Trust
09:30-18:00	Constitution Committee (Meeting 1)
09:30-18:00	Race Officials Committee
09:30-18:00	Special Regulations Sub-committee
09:30-13:30	Equipment Control Sub-committee
14:30-16:30	Committee Working Room/Meeting Room*
13:30-17:00	MNA Secretary Generals' Forum (closed to observers)

Wednesday 11 November 2015

09:00-18:00	Registration and Delegates Lounge
09:30-13:30	Audit Committee (closed to observers)
09:30-18:00	Equipment Committee
09:30-18:00	Racing Rules Committee
09:30-16:30	Regional Games Committee
09:30-13:30	MNA Forum
14:30-18:00	Committee Working Room / Meeting Room *

Thursday 12 November 2015

09:00-18:00	Registration and Delegates Lounge
09:30-13:30	Constitution Committee (Meeting 2)
09:30-18:00	Events Committee
09:30-18:00	Oceanic and Offshore Committee
14:30-18:00	Committee Working Room/Meeting Room*

Friday 13 November 2015

09:00-18:00	Registration and Delegates Lounge
09:30-11:30	Executive Committee (closed to observers)
13:00-18:00	Council

Saturday 14 November 2015

09:00-15:30	Council
16:00-17:00	AGM

**The Committee Working Room is available to book for meetings at the ISAF Registration Desk*